

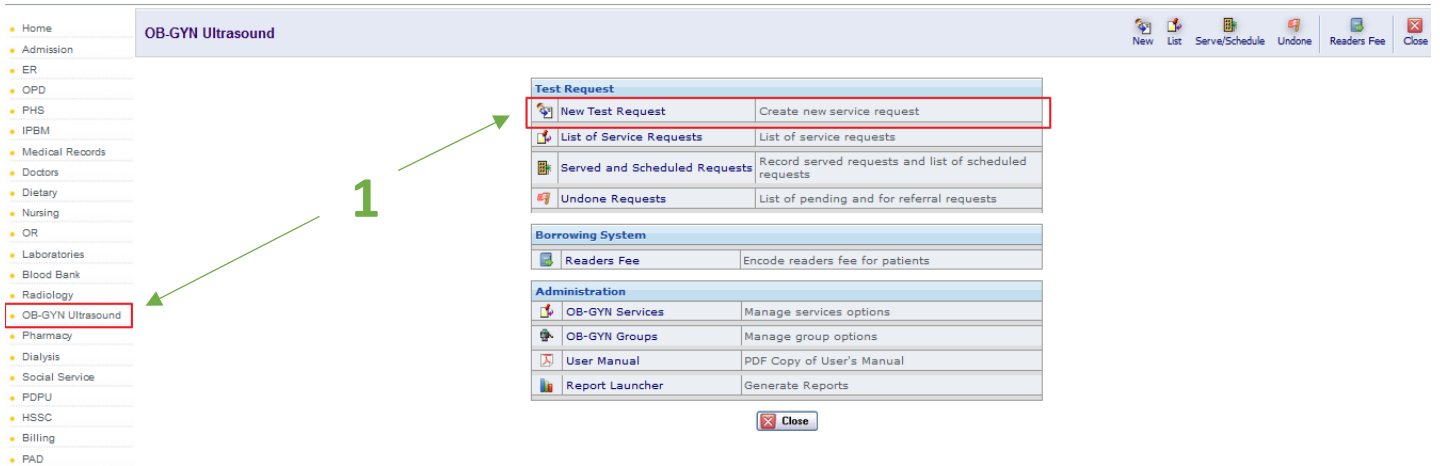
OB-GYN ULTRASOUND USER MANUAL


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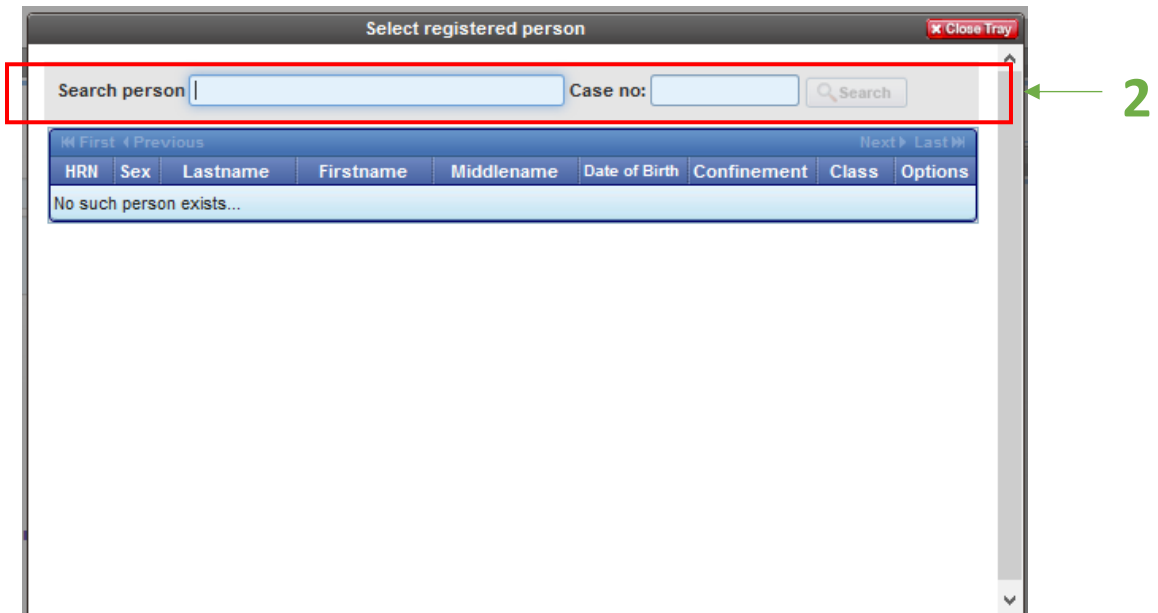
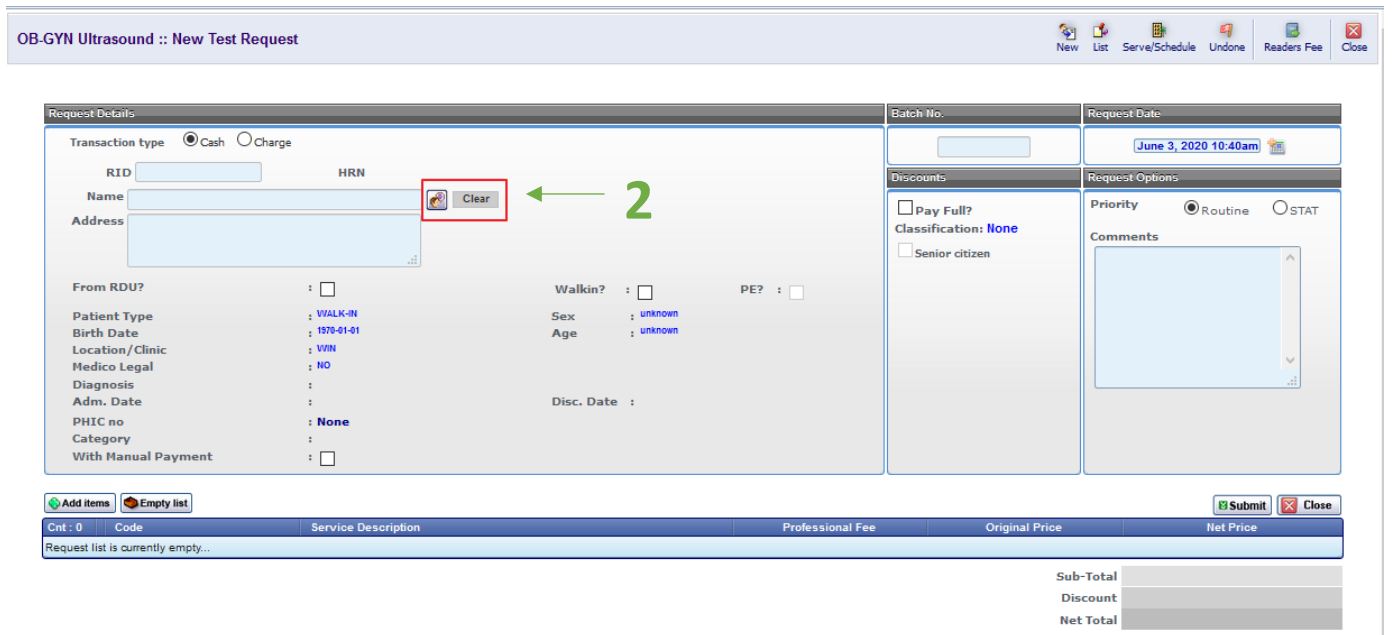
Requisition in OB-GYN Ultrasound

1. Select **OB-GYN Ultrasound** module and click **New Test Request** to create request.



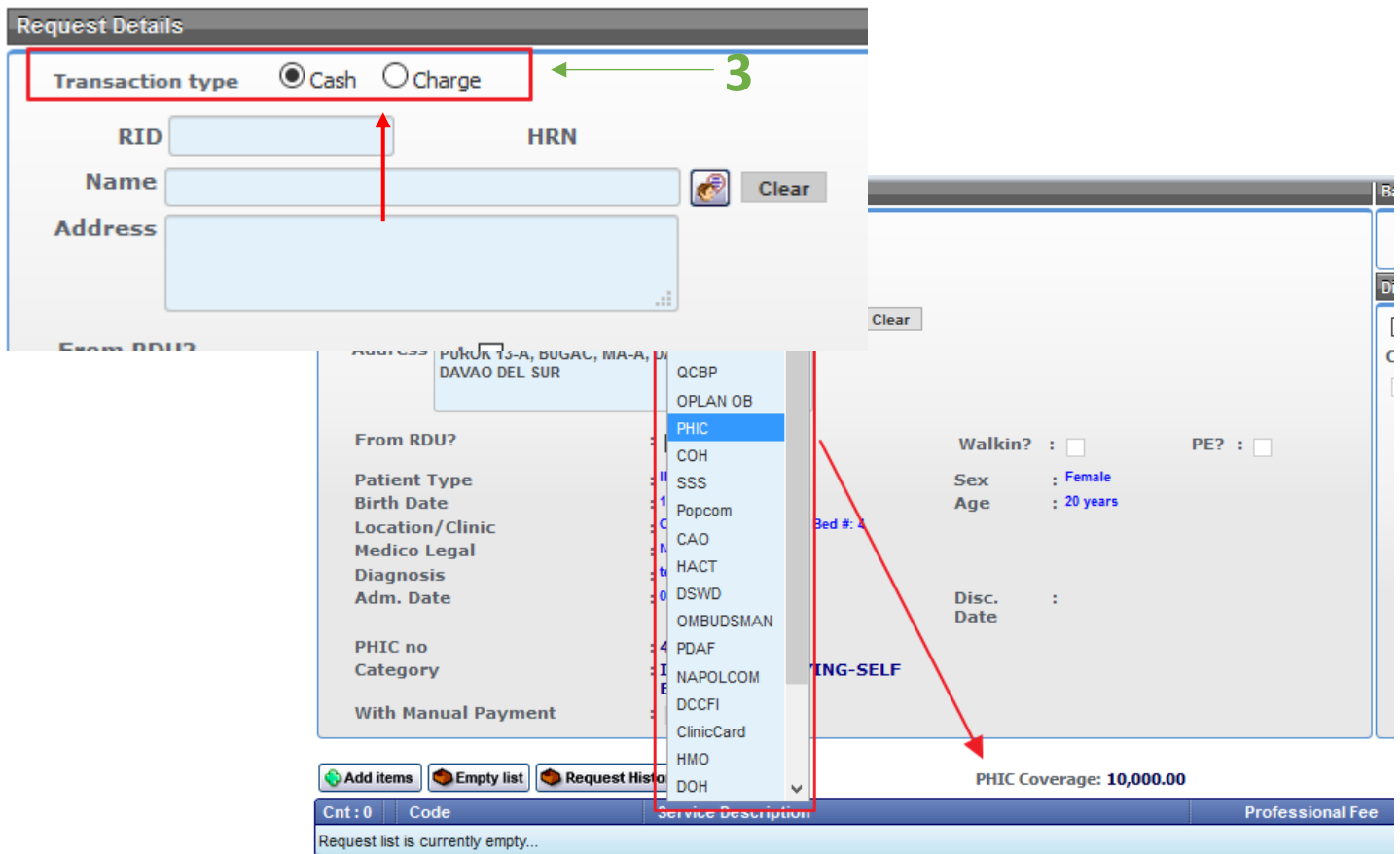
2. To search patient, click this icon  to search the patient and **Clear** button to clear the data and search for another patient.

For searching: Key in **Health Record Number**, Family Name (lastname, firstname), Date of Birth (MM-DD-YYYY), or Case Number on the textbox provided and click  button to view patient information.



3. Choose **Transaction Type**: For **Cash** transaction, it needs to settle the payment first before serving the request. For **Charge** transaction, it will automatically cater the services required and payment will charge later during discharge time.

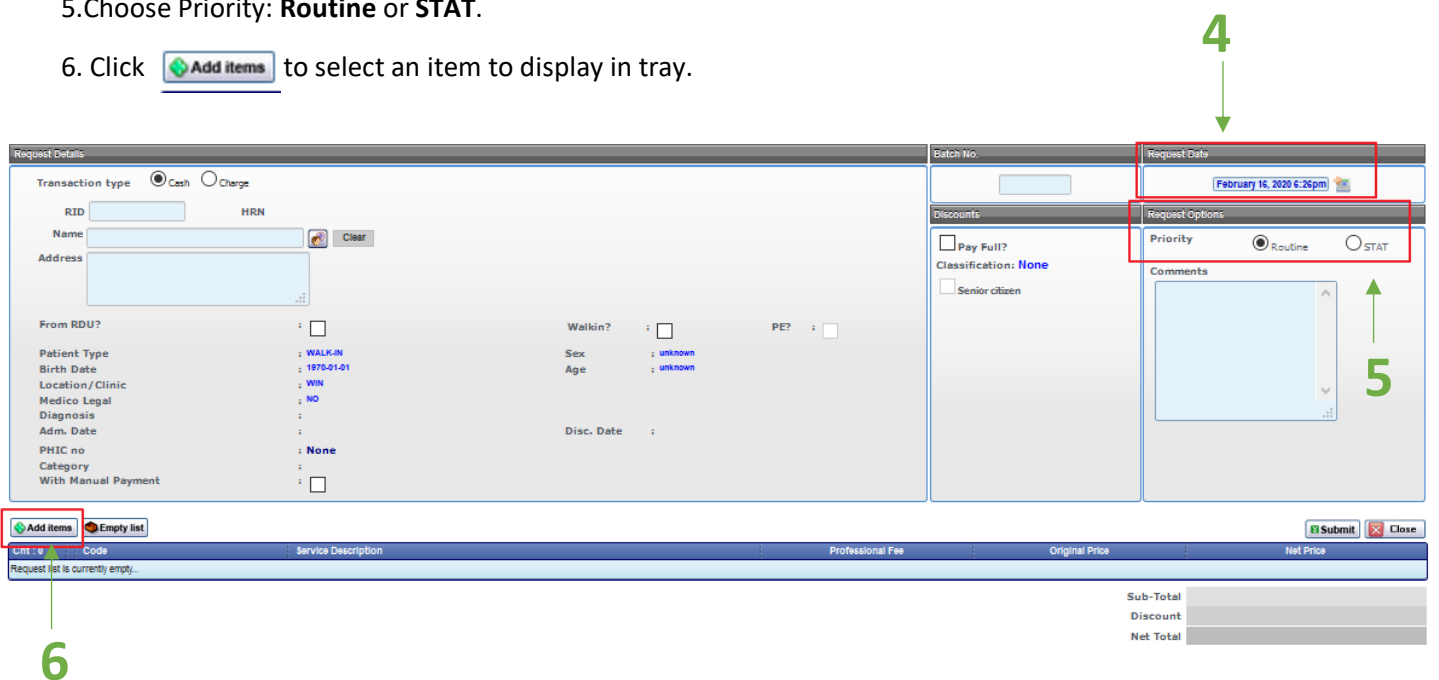
For **Charge** transaction type, here are the list of charges that will be selected by the encoder and it shows also the PHIC Coverage limit of the patient



4. **Request Date** was set as current server time stamp as default.

5. Choose Priority: **Routine** or **STAT**.

6. Click **Add items** to select an item to display in tray.

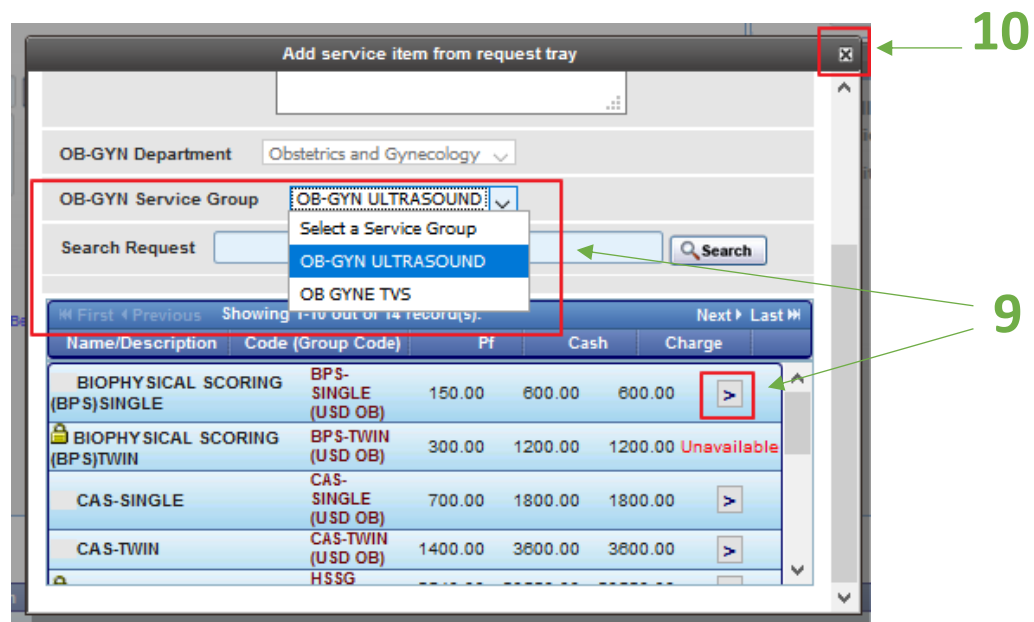
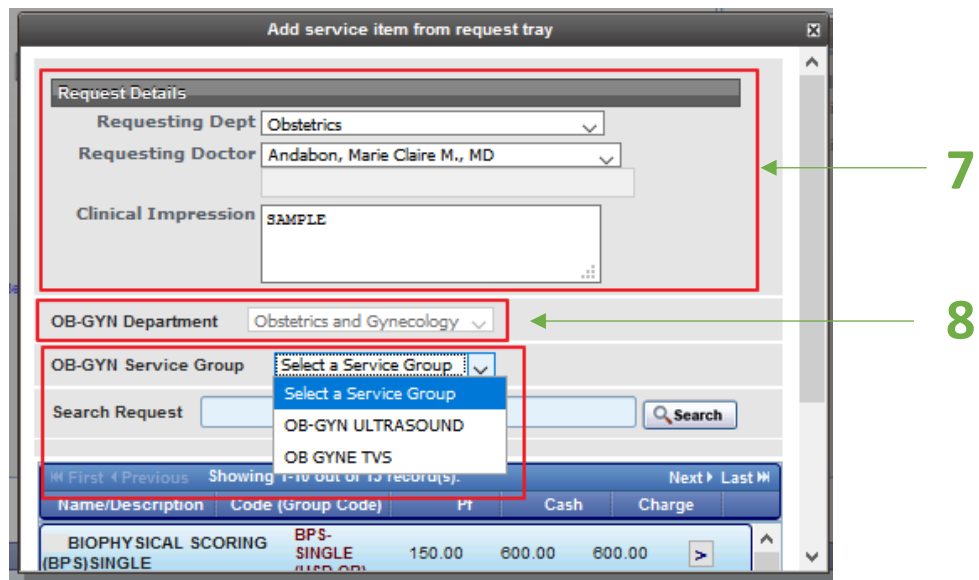


7. Upon clicking **Add items** button, a modal will prompt and defaults the **Requesting Dept., Doctor,** and **Clinical Impression** from patient's encounter details. It should not be blank, write the appropriate impression of the patient.

8. **OB-GYN Department** is default to **Obstetrics and Gynecology**

9. Select an **OB-GYN Service Group**. Click **>** button to add selected item in the tray.

10. Click close button to set the display back to the main frame.



11. The system will automatically calculate the amount to be paid/charge.

12. Click **Empty list** button to clear all items in order tray.

13. Click **Request History** button to view the items requested previously to the certain patient.

14. Click **Submit** button to process the selected request.

Transaction type Cash Charge

RID: 202000018 HRN: 2968421

Name: KILANG, LOVELY I.

Address: PUROK 13-A, BUGAC, MA-A, DAVAO CITY 8000 DAVAO DEL SUR

From RDU? Walkin? PE?

Patient Type: INPATIENT (ER) Sex: Female
 Birth Date: 1999-12-15 Age: 20 years
 Location/Clinic: OB-ANNEX Room #: 1 Bed #: 4
 Medico Legal: NO
 Diagnosis: test
 Adm. Date: 02/16/2020 04:42 PM Disc. Date:
 PHIC no: 424322432432
 Category: INDIVIDUAL PAYING-SELF EMPLOYED
 With Manual Payment:

Discounts: Pay Full? Classification: Senior citizen

Request Options: Priority: Routine STAT
 Comments:

12 → Add items | Empty list | Request History → 13 → Submit → 14 → Close

Cnt	Code	Service Description	Professional Fee	Original Price	Net Price
2	BPS-SINGLE (USD OB)	BIOPHYSICAL SCORING (BPS)SINGLE	150.00	600.00	750.00
2	BPS-TWIN (USD OB)	BIOPHYSICAL SCORING (BPS)TWIN	300.00	1,200.00	1,500.00

Non-socialized service.

11 → Sub-Total: 2,250.00
 Discount: -.00
 Net Total: 2,250.00

15. Click **OK** to confirm else click **Cancel**.

Process this request?

15 →

Age: 20 years

16. Upon clicking **OK** to process the request, an information message will display, **Ultrasound Request Service successfully created**. Once the request is failed to save, an error message will prompt.

16 → Information
 Ultrasound Request Service successfully created.

Request Details

Transaction type Cash Charge

RID: 202000018 HRN: 2968421

Name: KILANG, LOVELY I.

Address: PUROK 13-A, BUGAC, MA-A, DAVAO CITY 8000 DAVAO DEL SUR

From RDU? Walkin? PE?




Patient Type: INPATIENT (ER) Sex: Female
 Birth Date: 1999-12-15 Age: 20 years
 Location/Clinic: OB-ANNEX ROOM #: 1 BED #: 4
 Medico Legal: NO
 Diagnosis: TEST

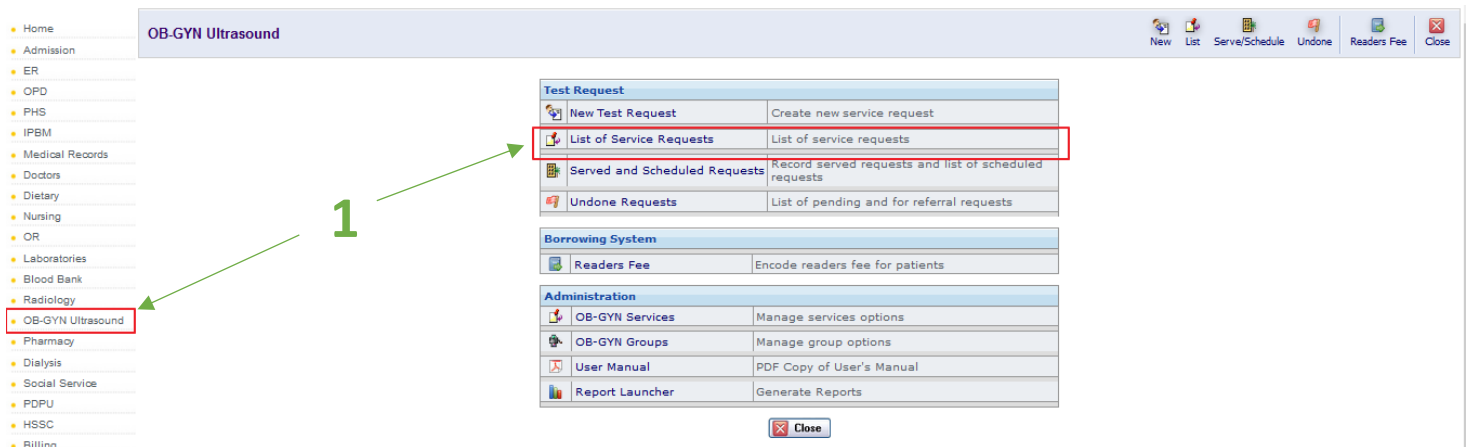
Batch No. Request Date: February 16, 2020 6:19pm

Discounts: Pay Full? Classification: None Senior citizen

Request Options: Priority: Routine STAT
 Comments:

Viewing List of Service Requests

1. In **OB-GYN Ultrasound** module, click **List of Service Requests**.
2. Enter search keywords RID/Case No./ HRN/Name. Click  button to search patient with item request.
3. Click  to view detailed item requested.
4. Click  to delete the particular item requested.



OB-GYN Ultrasound

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
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- Nursing
- OR
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- Radiology
 - OB-GYN Ultrasound**
 - Pharmacy
 - Dialysis
 - Social Service
 - PDPU
 - HSSC
 - Billing

Test Request

- New Test Request: Create new service request
- List of Service Requests**: List of service requests
- Served and Scheduled Requests: Record served requests and list of scheduled requests
- Undone Requests: List of pending and for referral requests

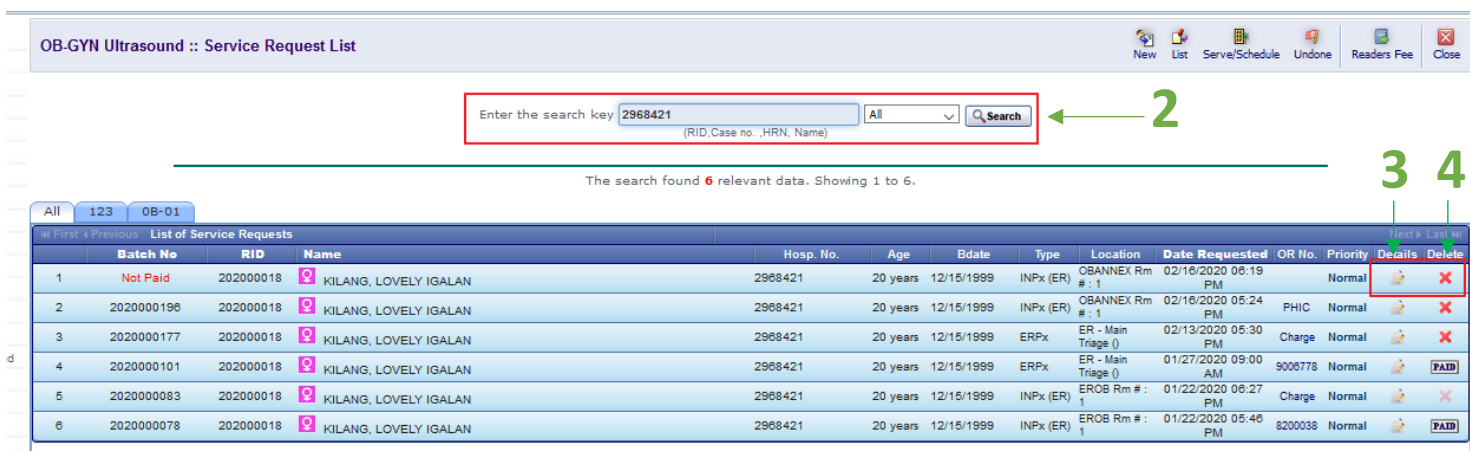
Borrowing System

- Readers Fee: Encode readers fee for patients

Administration

- OB-GYN Services: Manage services options
- OB-GYN Groups: Manage group options
- User Manual: PDF Copy of User's Manual
- Report Launcher: Generate Reports

Close



OB-GYN Ultrasound :: Service Request List

Enter the search key All

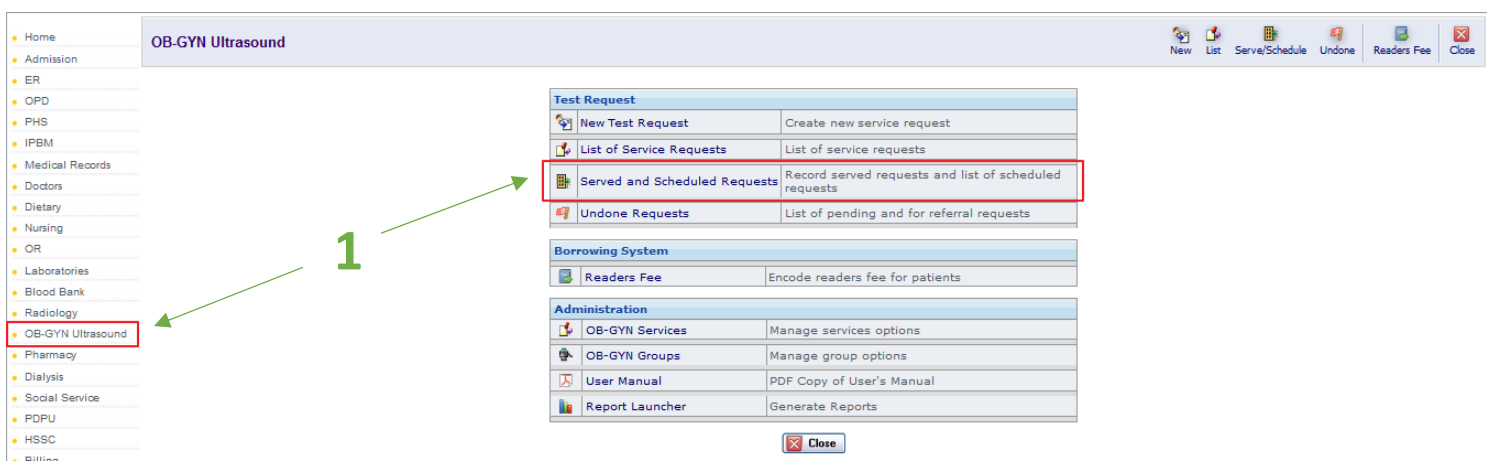
(RID, Case no. ,HRN, Name)

The search found 6 relevant data. Showing 1 to 6.

Batch No	RID	Name	Hosp. No.	Age	Bdate	Type	Location	Date Requested	OR No.	Priority	Details	Delete	
1	Not Paid	202000018	KILANG, LOVELY IGALAN	2968421	20 years	12/15/1999	INPx (ER)	OBANNEX Rm # : 1	02/16/2020 08:19 PM	PHIC	Normal		
2	2020000196	202000018	KILANG, LOVELY IGALAN	2968421	20 years	12/15/1999	INPx (ER)	OBANNEX Rm # : 1	02/16/2020 05:24 PM	Charge	Normal		
3	2020000177	202000018	KILANG, LOVELY IGALAN	2968421	20 years	12/15/1999	ERPx	ER - Main Triage ()	02/13/2020 05:30 PM	9006778	Normal		
4	2020000101	202000018	KILANG, LOVELY IGALAN	2968421	20 years	12/15/1999	ERPx	ER - Main Triage ()	01/27/2020 09:00 AM		Normal		
5	2020000093	202000018	KILANG, LOVELY IGALAN	2968421	20 years	12/15/1999	INPx (ER)	EROB Rm # : 1	01/22/2020 06:27 PM	Charge	Normal		
6	2020000078	202000018	KILANG, LOVELY IGALAN	2968421	20 years	12/15/1999	INPx (ER)	EROB Rm # : 1	01/22/2020 05:46 PM	8200038	Normal		

Serving and Scheduling of Request Item

1. In **OB-GYN Ultrasound** module, click **Served and Scheduled Requests**.



OB-GYN Ultrasound

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Borrowing System

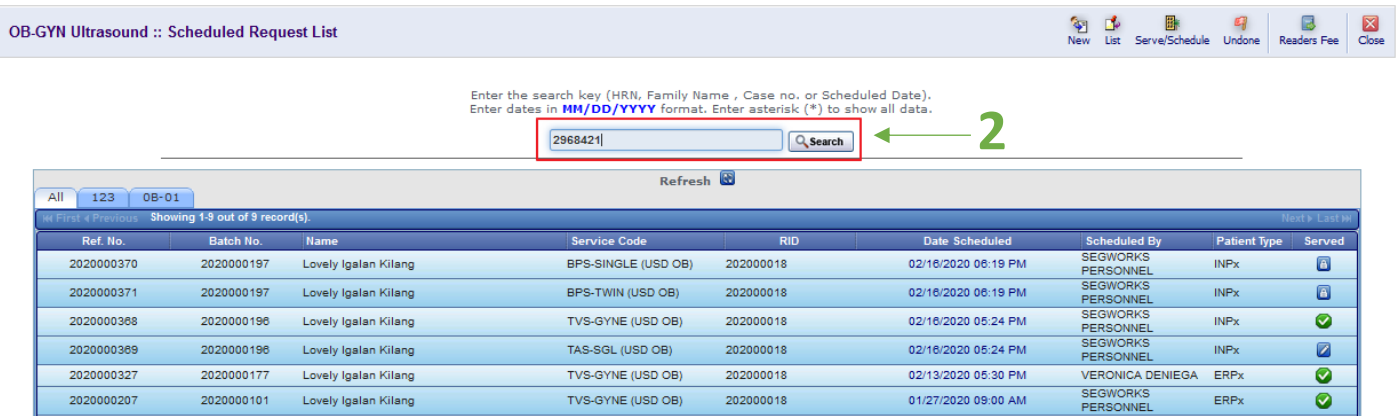
- Readers Fee: Encode readers fee for patients





Administration

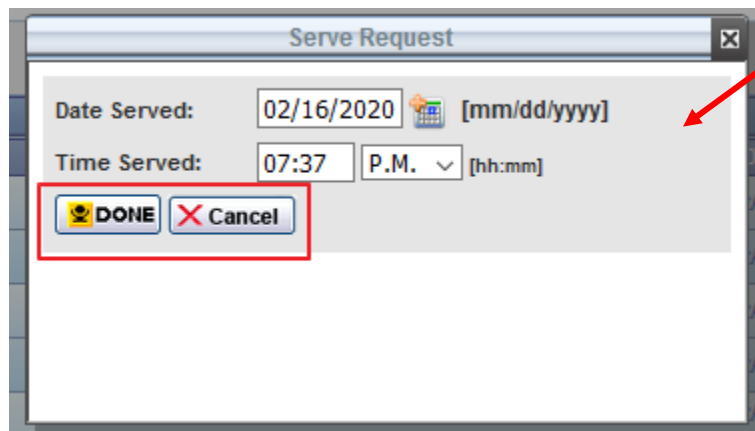
- OB-GYN Services: Manage services options
- OB-GYN Groups: Manage group options
- User Manual: PDF Copy of User's Manual
- Report Launcher: Generate Reports


Close

2. Enter search keywords RID/Case No./ HRN/Name. Click  button to search patient with item request to be scheduled and served.



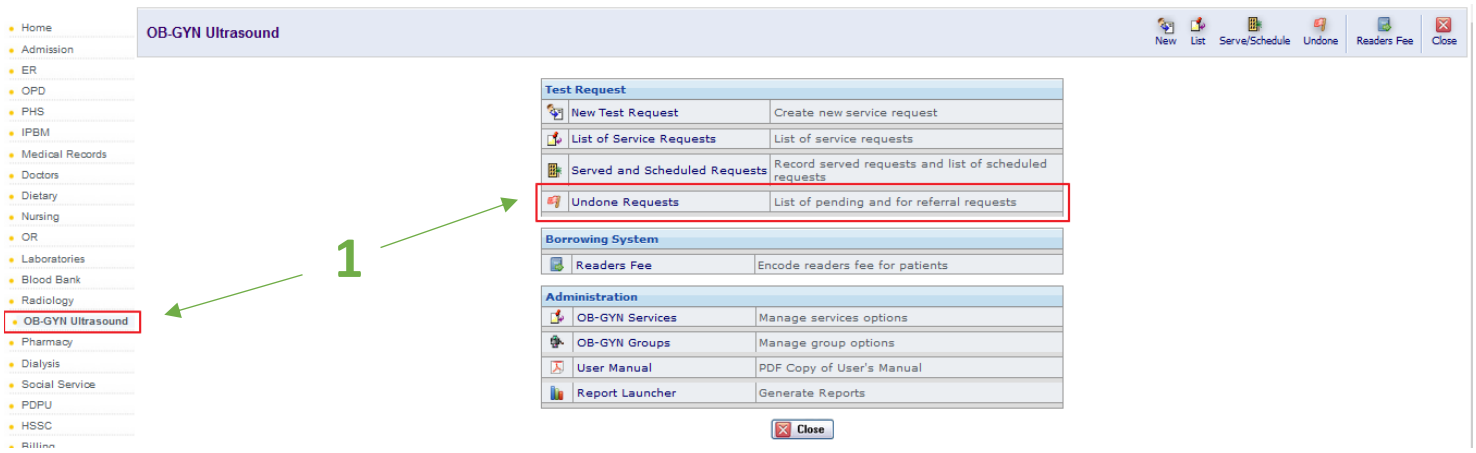
3. Click  to serve and schedule the procedure. Set the **Date** and **Time** to serve the request/ procedure. Click  to proceed the transaction else . Once served, it will change to .



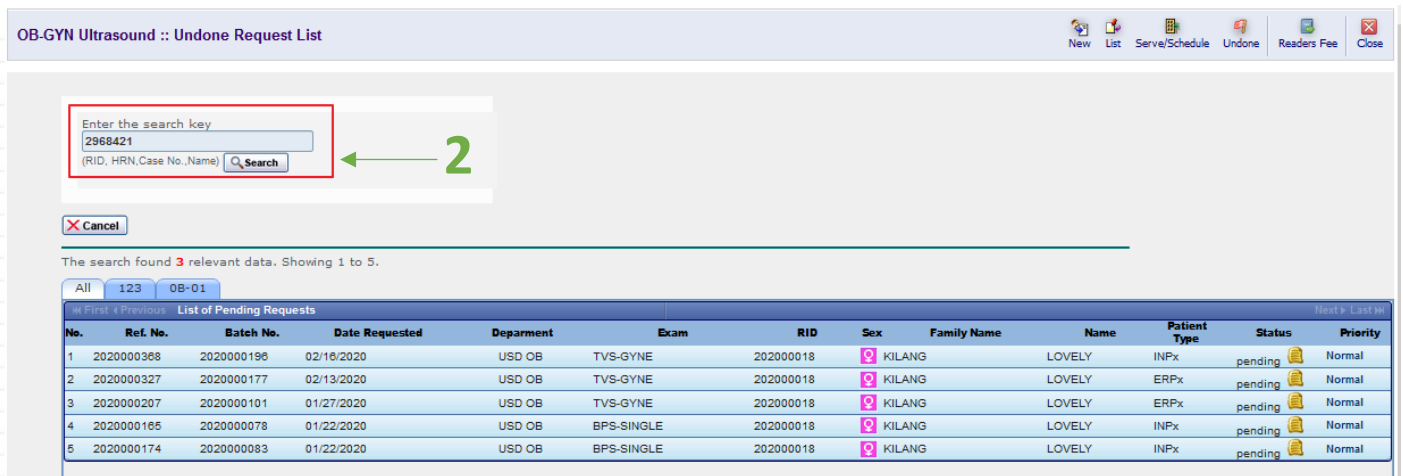
4. Locked item with  icon means serving/un-serving the item is invalid, either it is final bill or needs to settle the payment first.

Viewing of Undone Requests

1. In **OB-GYN Ultrasound** module, click **Undone Requests**.

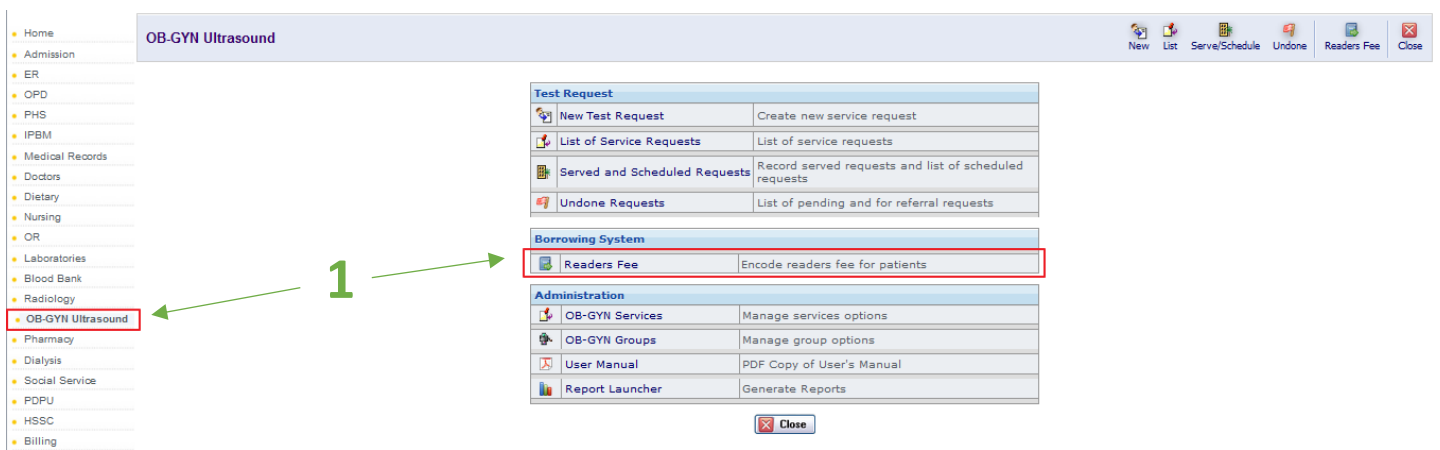


2. Enter search keywords RID/Case No./ HRN/Name. Click **Search** button to search patient with item request and view its status.



Set the Reader's Fee

1. In **OB-GYN Ultrasound** module, click **Readers Fee**.



2. Enter search keywords RID/Case No./ HRN/Name. Click **Search** button to search patient with item to be read by Sonologist.

3. Click **Submit** to record when the service was read by Sonologist. The **Case Date**, **Case No.**, **Type** is default based on patient's information and its request. Under **Physician**, list of Sonologists will display in dropdown and can select a date through date picker. Click **Submit** to save the data encoded.

Enter the search key (HRN, Case No., Batch No., Family Name or Scheduled Date).
 Enter dates in MM/DD/YYYY format. Enter asterisk (*) to show all data.

2968421 Search

2

Batch No.	HRN	Name	Service Code	Date Served	Patient Type	For Readers Fee
2020000196	2968421	Lovely Igalan Kilang	TVS-GYNE (USD OB)	02/16/2020 05:24 PM	INPx	<input type="checkbox"/>
2020000177	2968421	Lovely Igalan Kilang	TVS-GYNE (USD OB)	02/13/2020 05:30 PM	ERPx	<input checked="" type="checkbox"/>
2020000101	2968421	Lovely Igalan Kilang	TVS-GYNE (USD OB)	01/27/2020 09:00 AM	ERPx	<input checked="" type="checkbox"/>
2020000083	2968421	Lovely Igalan Kilang	BPS-SINGLE (USD OB)	01/22/2020 06:27 PM	INPx	<input type="checkbox"/>
2020000078	2968421	Lovely Igalan Kilang	BPS-SINGLE (USD OB)	01/22/2020 05:46 PM	INPx	<input checked="" type="checkbox"/>

Doctors Professional / Readers Fee

Case Date: 2020-02-16 16:42:00
 Case No.: 2020000158
 Type: TVS-GYNE USD READING FEE
 Physician: -SELECT DOCTOR-
 Date:
 Amount: 150.00

Submit

3

Doctors Professional / Readers Fee

Case Date: 2020-02-16 16:42:00
 Case No.: 2020000158
 Type: TVS-GYNE USD READING FEE
 Physician: -SELECT DOCTOR-
 Date: -SELECT DOCTOR-
 Amount: Artes, Margarita Isabel Amoroso
 Basilio, Susan
 Deniega, Veronica Mallari
 Espino, Ma. Asuncion Saldaña
 Go-herrera, Chanille Cuison
 Honda, Chonaville
 Lim, Maribina Tecson

Doctors Professional / Readers Fee

Case Date:

Case No.:
 Type:
 Physician:
 Date:
 Amount: 150.00

Submit

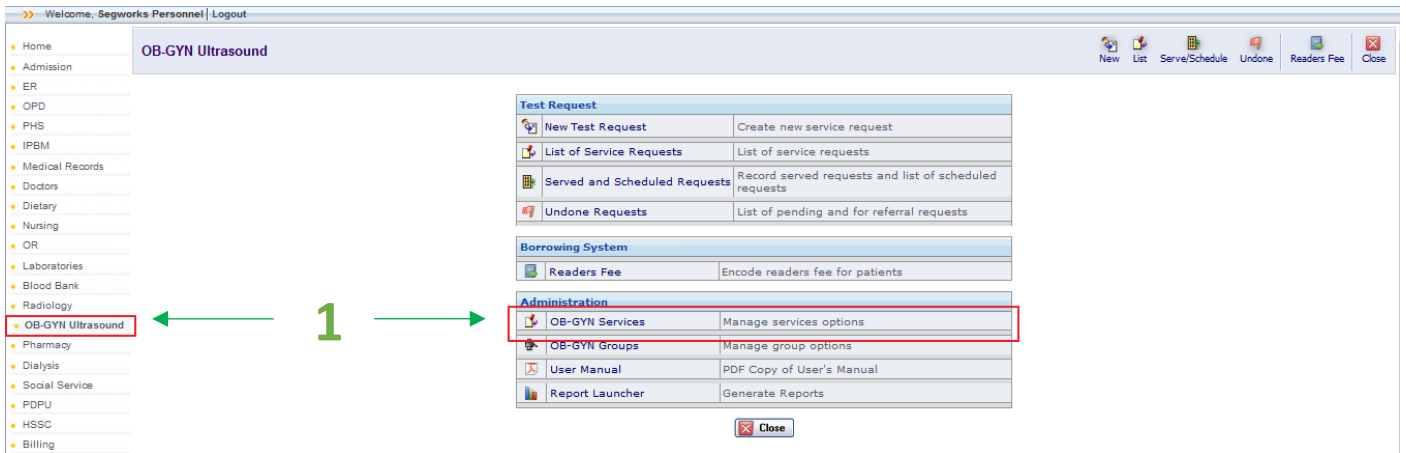
4. Once it was already read, icon will change into . Locked item with icon means serving/un-serving the item is invalid, either it is final bill or needs to settle the payment first.

Batch No.	HRN	Name	Service Code	Date Served	Patient Type	For Readers Fee
2020000196	2968421	Lovely Igalan Kilang	TVS-GYNE (USD OB)	02/16/2020 05:24 PM	INPx	<input checked="" type="checkbox"/>
2020000177	2968421	Lovely Igalan Kilang	TVS-GYNE (USD OB)	02/13/2020 05:30 PM	ERPx	<input checked="" type="checkbox"/>
2020000101	2968421	Lovely Igalan Kilang	TVS-GYNE (USD OB)	01/27/2020 09:00 AM	ERPx	<input checked="" type="checkbox"/>
2020000083	2968421	Lovely Igalan Kilang	BPS-SINGLE (USD OB)	01/22/2020 06:27 PM	INPx	<input type="checkbox"/>
2020000078	2968421	Lovely Igalan Kilang	BPS-SINGLE (USD OB)	01/22/2020 05:46 PM	INPx	<input checked="" type="checkbox"/>

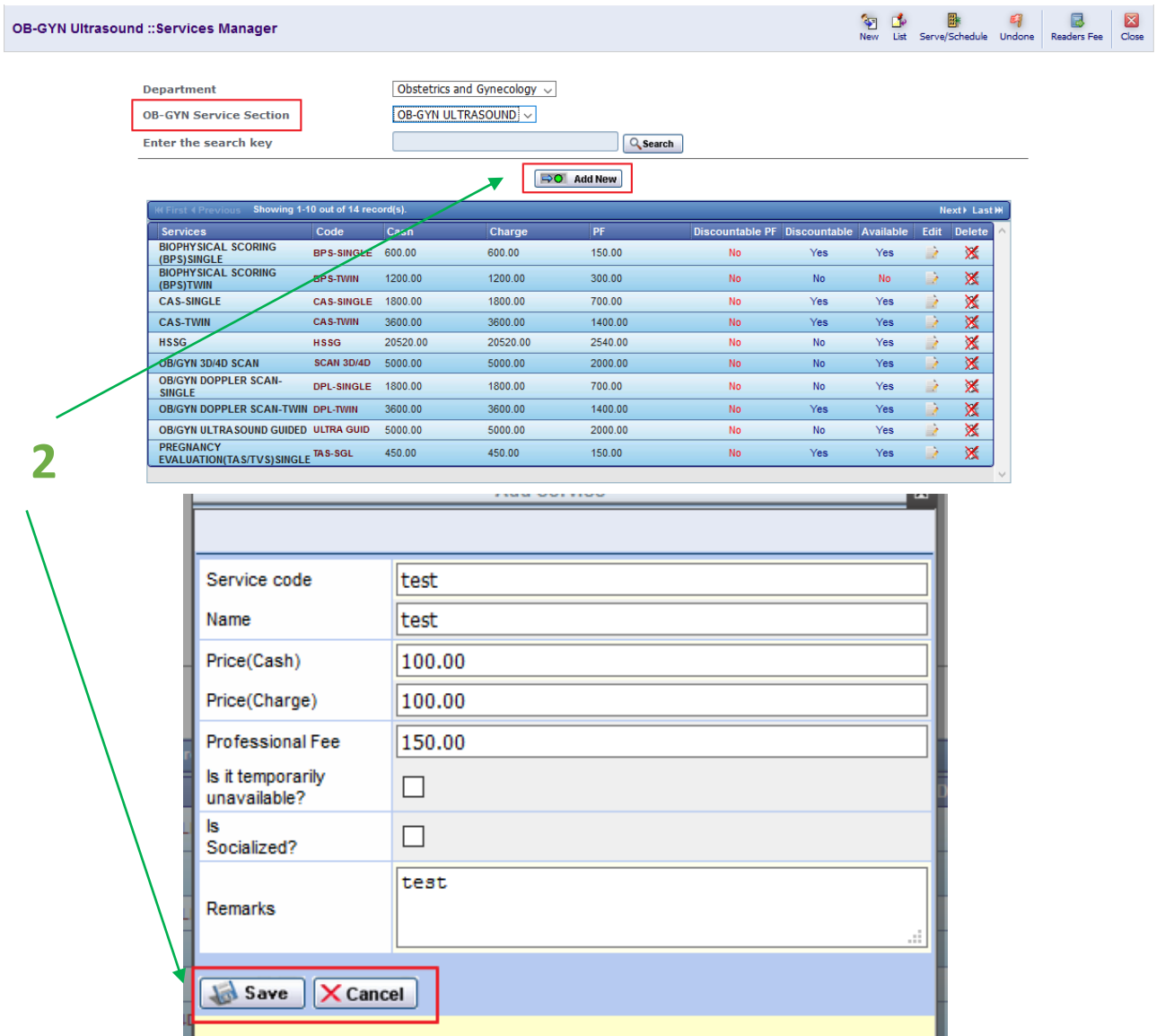
4

Manage OB-GYN Services

1. In **OB-GYN Ultrasound** module, click **OB-GYN Services**.



2. Select an **OB-GYN Service** then click **Add New** to add an item on a specific service. Click **Save** to save the data encoded else **Cancel**



3. Click  icon to make updates or  icon to remove service from the list.

OB-GYN Ultrasound :: Services Manager

Department:

OB-GYN Service Section:

Enter the search key:

Services	Code	Cash	Charge	PF	Discountable PF	Discountable	Available	Edit	Delete
BIOPHYSICAL SCORING (BPS) SINGLE	BPS-SINGLE	600.00	600.00	150.00	No	Yes	Yes		
BIOPHYSICAL SCORING (BPS) TWIN	BPS-TWIN	1200.00	1200.00	300.00	No	No	No		
CAS-SINGLE	CAS-SINGLE	1800.00	1800.00	700.00	No	Yes	Yes		
CAS-TWIN	CAS-TWIN	3600.00	3600.00	1400.00	No	Yes	Yes		
HSSG	HSSG	20520.00	20520.00	2540.00	No	No	Yes		

3

Manage OB-GYN Groups

1. In **OB-GYN Ultrasound** module, click **OB-GYN Groups**.

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1

2. Select an **OB-GYN Section** then click to add another service group. Click to save the data encoded else .

OB-GYN Ultrasound :: Group Manager

OB-GYN Section:

Enter the search key:

Group Name	Other Name	Section	Edit	Delete
OB GYNE TVS	OB GYNE TVS	OB-GYN ULTRASOUND		
OB-GYN ULTRASOUND	OB-GYN ULTRASOUND	OB-GYN ULTRASOUND		

2

Edit OB-GYN Service Group

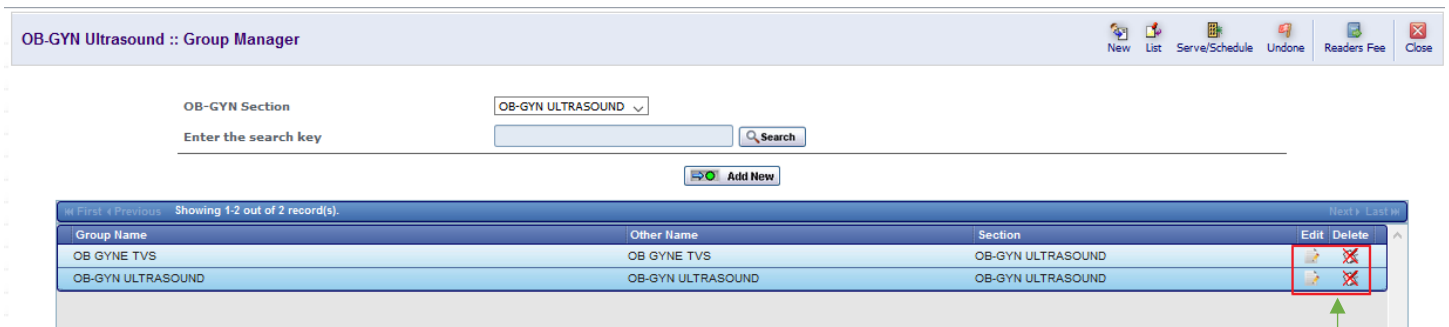
Department:

Code:

Name:

Other Name:

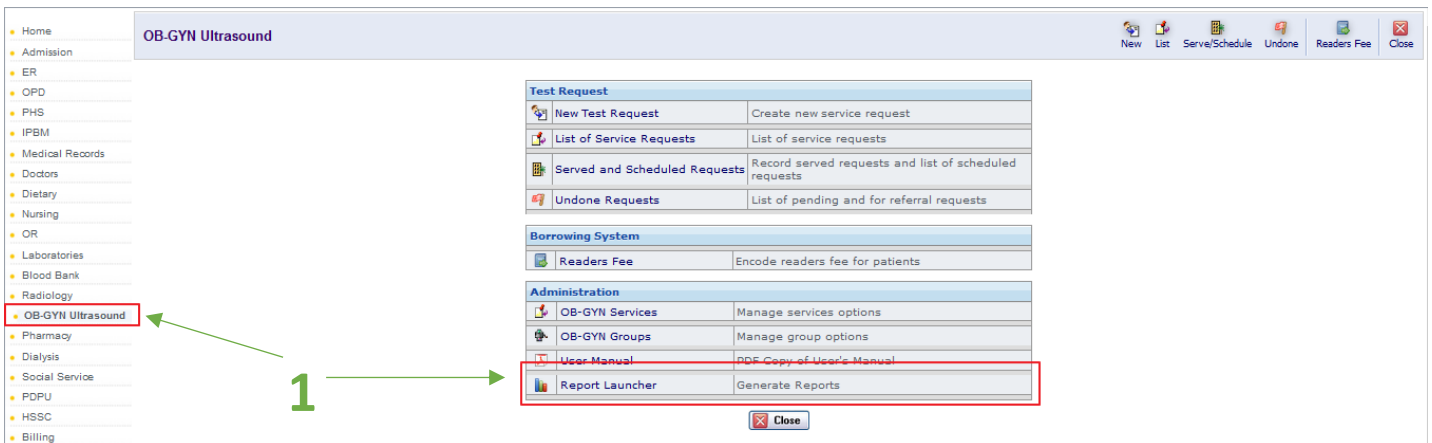
3. Click  icon to make updates or  icon to remove group from the list.





OB-GYN User Manual (This document.)

OB-GYN Report Launcher

1. In **OB-GYN Ultrasound** module, click **Report Launcher**.



2. Department is default to **Obstetrics and Gynecology**. To generate report, set first the period range of date.

3. Choose  to generate report in pdf format or  to generate report in excel format.

